



# Public Fleet Advisors LLC

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Dear Fleet Professional,

**A regional fleet management training seminar is coming to the City of Westminster, CO July 27 & 28, 2022!**

Public Fleet Advisors (PFA) provides quality fleet management education. Training occurs at **customer sites, regional venues, and public fleet conferences**. Designed for both newcomers and seasoned professionals, the curriculum will enhance job performance and marketability in the fleet industry. Attendees should include **directors, managers, administrators, financial analysts, supervisors, parts managers, technicians**, and other professionals. Including the entire organization is a catalyst for positive culture change and organizational improvement. *Quality education facilitates improved service delivery to citizens and saves taxpayers millions of dollars.*

**Fleet Management Training Topics Selected by Regional Fleet Managers:**

Calculating Public Fleet Rates & Fleet Replacement Strategies	Developing a Preventative Maintenance Program & Its Importance
Parts Inventory Management	Workflow, Productivity, & Shop Safety
How Many Technicians Do You Really Need?	Round Table Discussion
How to Hire & Retain Quality Technicians	Surviving an Audit of Your Fleet Operation
What City management expects from the Fleet Department - Chris Lindsey, Assistant City Manager, <i>City of Westminster, CO</i>	Discovering Fleet Best Practices & Learning New Technologies

PFA instructors are well-known leaders in public fleet management and are both fleet industry certified. Together, they have a combined total of over eighty (80) years of continuous business experience and are masters at teaching complex public management principles. For over twenty-five years they have organized large public works conferences, lectured at schools, presented at fleet conferences, and delivered Webinar presentations. *PFA instructors have taught business management skills and implementation strategies to thousands of public fleet professionals across North America.*

For more information about this wonderful opportunity, please visit us at [publicfleetadvisors.com](http://publicfleetadvisors.com) or call for more information regarding venue and the hotel.

**Speakers**

**Sam P. Lamerato, CFPF**  
*Legendary Lifetime Achievement Award Recipient*

**John S. Hunt, CFPF**  
*Public Fleet Manager Hall of Fame Inductee*

*“Optimize your fleet operation with proven expertise”*

# Westminster Municipal Service Center

6575 W. 88<sup>th</sup> Ave.

Westminster, CO 80031

July 27 & 28, 2022



## Hotel Accommodations:

**Hampton Inn**

**Denver-Northwest/Westminster**

**5030 W. 88<sup>th</sup> Place**

**Westminster, Colorado, 80031**

**Hotel Booking Link:**

**[Public Fleet Advisors Room Block Link - Hampton Inn Westminster](#)**

**Phone Number 303-427-0700**



**Seminar Cost:** The cost to attend Public Fleet Advisors (PFA) training seminar for both days is \$225 per person. ***Payments received more than 30 days in advance, the cost is \$199 per***

***person.*** Discounts are given to agencies sending multiple attendees and/or for organizations that belong to a Fleet Management Association such as the American Public Works Association (APWA), National Association of Fleet Administrators (NAFA), Public Fleet Managers Associations, or other similar organization. ***With the discount, the cost is \$175 per person. Special offer for FleetPros members only for a limited time, the cost for the seminar is \$100 per member.***

To register, please click <https://fleetpros.wildapricot.org/event-4768611>

The significant value of the training provided by PFA far exceeds the cost to attend this wonderful opportunity.

**For more payment options, please contact: Megan C. Cuccia, CAE, IOM**

**Assistant Business Manager – FleetPros P: 800-667-6362 or [business.manager@fleetpros.org](mailto:business.manager@fleetpros.org)**

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# Public Fleet Advisors Fleet Training Seminar City of Westminster, CO

**July 27, 2022**

- 7:30-7:45**      **Registration & Coffee & Pastries**
- 7:45-8:00**      **Welcome & Introductions**
- 8:00-9:00**      **Calculating Public Fleet Rates**
- 9:00-9:35**      **Fleet Replacement Strategies**
- 9:35-10:00**    **Save Time & Money by Purchasing from Ready-to-Use, Competitively Solicited Contracts - Sourcewell**
- 10:00-10:25**   **Break & Networking Time**
- 10:25-11:35**   **Parts Inventory Management - Do you really need what you are stocking?**
- 11:35-12:00**   **Are You Maximizing the Three Most Important Aspects of Your Surplus Auctions - Control, Transparency & Revenue? This Proven & Simple Solution Will Help You Do Just That - GovDeals**
- 12:00-1:00**     **Lunch Provided & Networking & Equipment Show**
- 1:00-1:20**      **What City Management Expects from the Fleet Department –  
Speaker: Chris Lindsey, Assistant City Manager, City of Westminster**
- 1:20-2:20**      **Developing a Preventive Maintenance Program & Its Importance**
- 2:20-2:50**      **Break & Networking Time**
- 2:50-3:50**      **How to Hire & Retain Quality Technicians**
- 3:50-4:35**      **Discovering Fleet Best Practices & Learning New Technologies**
- 4:35**            **Day One Wrap-up Discussion & Tour of the Westminster Fleet Facility.**
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**July 28, 2022**

- 7:15-7:45     Networking & Coffee & Pastries
- 7:45-8:15     Day Two Opening Remarks and Discussion
- 8:15-9:15     Workflow, Productivity, & Shop Safety
- 9:15-10:15    How Many Technicians Do You Really Need?
- 10:15-10:30   Break & Networking Time
- 10:30-11:30   Surviving an Audit of Your Fleet Operation
- 11:30-11:50   Round Table Discussion - Bring Your Hot Topics
- 11:50-12:00   Professional Organizations - Door Prizes - Closing Remarks
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